

1. Promote commercial growth.

Staff is working with a Economic Development Committee organized under the Chamber of Commerce to help promote and recruite commercial growth in the City.

2. Promote residential growth.

Staff is working with a Economic Development Committee organized under the Chamber of Commerce to help promote residential growth in the City. Staff is also working on plans for the railroad property to create residential properties.

3. Reduce noise downtown at night (COMPLETED).

I have been working with the Police Department to reduce some of the noise problems in the downtown area. I will be doing several ride alongs with different officers during the spring and summer to better understand the issues.

4. Development of railroad property (2006).

The City Attorney has filed papers for condemnation of this property. Once we have possession of the property and it dries up, we will burn off the undergrowth on the property. We will then survey the property and begin working on improving drainage on the property. Once the survey has been completed a plan for lot layouts will be brought to the City Council for approval.

5. Improve existing roads.

Staff is working on plans to improve several streets around the community this spring and summer instead of performing chip seal activities. This plan should be ready for presentation to the City Council in March.

6. Master plan for pool (COMPLETED).

Staff has created a draft master plan for the pool. We will survey the area once the survey equipment is available. Staff can then prepare a final plan based on available contours and exact location of existing features. The plan will then be presented to the City Council for approval.

7. Clean-up properties around town.

We currently have two properties that have been written up and are under review by the City Council. We have two other properties we are trying to

resolve without having to bring them to the City Council. Staff will be reviewing ordinances and procedures to refine the process. Recommendations on how to proceed will be brought back to the City Council in March, 2005 for review and approval. The aggression to be used by staff in pursuing code violations.

8. Plan for sidewalk repairs and expansion (2005).

No action has been taken on this item. Staff plans on creating a drawing showing the existing sidewalks in the city. Once this has been completed, staff can prepare drawings showing locations that sidewalks could be built to create a path around the community.

9. Reduce front office staff (COMPLETED).

I have been working with the staff in the front office to streamline several processes so that when the City Clerk retires we will not have to hire an additional person.

10. Rehabilitate or rebuild buildings in the downtown area.

We are in the process of obtaining the old OK Cleaners building. I will be attending an conference in March about downtown development and some potential grants that could be available.

11. Create 5 year plans for each department (2005).

The Police Department has created a draft of a five-year plan. I will be reviewing this draft in the next couple of weeks and will return to Jon for updates. Once completed a copy will be given to the other department heads to use to develop plans for their departments.

12. Develop better plan for investing idle funds (2005).

Staff is working on revising the 2005 budget and will begin working on the 2006 budget. Once we have completed the 2006 budget and have a better idea of funds available for investment. Staff will then meet with representatives from the First State Bank to discuss several options we have. After this meeting, staff will bring options with recommendations to the City Council for action.

13. Upgrade existing sewer system.

Staff is reviewing the report submitted by BG Consultants regarding the sanitary sewer system. This report will be presented in the City Council in April or May.

14. Acquire land for development.

The City is in the process of condemning the old railroad property. We will be creating plans for extending utilities into this area this summer. Plans for water and sewer extensions should be sent to KDHE for approval by May.

15. Create vehicle replacement schedule (2005).

A list has been compiled of all vehicles and major equipment owned by the City. Staff will be preparing a replacement schedule based on this list for review by the City Council.

16. Develop better cooperation with school.

I have developed a good working relationship with Don Blome over the past six months. I have made every attempt and cooperating with the school on several issues. Don has asked for assistance in upgrading the parking lot in front of the Elementary School. Once we have our survey equipment, staff will prepare a survey of the area and prepare some drawings for improving the area around the school to eliminate potholes and conflict points.

17. Upgrade existing electrical system.

Staff is working on developing plans to replace several sections of the City's electrical system. The repairs will be incorporated into the City's CIP.

18. Upgrade existing gas system.

Staff is working on developing plans to replace a section of the main gas line running through Osage City. We are also creating plans to repairs several other areas, the repairs will be incorporated into the City's CIP.

19. Create capital improvement program (2005).

A draft of the Capital Improvement Program (CIP) was presented to the City Council. Once the 2006 goals have been established, staff will finalize the CIP and present to the City Council for approval.

20. Update zoning code to include subdivision regulations (2005).

I met with the Planning and Zoning Commission in February to discuss the idea of updating the zoning code. They are going to review the code and make recommendation for update to me at the next meeting.

21. Upgrade existing water system.

Staff has completed preliminary plans for the Phase 2 water project. Final plans will be created as Phase 1 is constructed. Phase 2 bids will be awarded in January, 2006 to coincide with the CDBG grant.

22. Create a development policy (COMPLETED).

A development policy has been submitted to the city council for approval.

23. Do a better job of marketing community college.

No action has been taken on this item to date.

24. Expand electrical system.

We have expanded the electrical system in the Fast Subdivision No. 2 and plans have been drafted for the remainder of the expansion. We also have plans developed to extend the system into the railroad property.

25. Expand gas system.

We have expanded the gas system to the north edge of the Fast Subdivision No. 2 and will continue expansion in the spring and summer. We also have plans for expansions into the railroad property.

26. Expand sewer system.

We will be working on plans to extend sewer service into Fast Subdivision No. 2 and the railroad property in the next couple of months. We will also be investigating and creating preliminary plans to extend sewer service into other areas not currently serviced by City sewer, keeping in mind that sewer service will not be offered to properties outside of the City limits.

27. Expand water system.

We will be working on plans to extend water service into Fast Subdivision No. 2 and the railroad property in the next couple of months. We will also be investigating and creating preliminary plans to extend water service into other areas not currently serviced by City water.

28. Master plan for Jones Park (COMPLETED).

Staff has created a draft master plan for Jones Park. We will survey the park area once the survey equipment is available. Staff can then prepare a

final plan based on available contours and exact location of existing features. The plan will then be presented to the City Council for approval.

29. Master plan for Sumner Park (COMPLETED).

Staff has created a draft master plan for Sumner Park. We will survey the park area once the survey equipment is available. Staff can then prepare a final plan based on available contours and exact location of existing features. The plan will then be presented to the City Council for approval.

30. Pursue KDOT grant for highway project.

Staff has met with representatives from PEC to discuss additional projects to improve Topeka Avenue and Santa Fe Avenue with KDOT funds. PEC will be working with staff to submit a Geometric Improvement Grant to KDOT for Santa Fe Avenue from East Drive to Dacotah Street.

31. Review and codify city code (2006).

We have started the process to review and update the city code. Staff will be reviewing the entire code and bring a chapter at a time to the City Council for consideration. Once we have been through the entire book, we will bring the new book to the City Council for approval all at one time.

32. Update comprehensive plan (2006).

I met with the Planning and Zoning Commission in February to discuss the idea of updating the comprehensive plan.

33. Recycling program (2006).

No action has been taken on this item.

34. Composting program (2006).

No action has been taken on this item.